

## Meeting minutes SMPO – March 21, 2017

### **Attendance:**

**Rudder Mbrs:** Kelly Crantford, Melissa Volck, Krystan Krailler, Chelsea Meyers, Sadie Bonifas, Kathy O'Hara, Vanessa Barth, Cynthia Stevens,

others: Elizabeth Johnson, Margo Smith-Joseph

### **Welcome and call to order-**

Meeting Called to order: 7:14 pm by President Kelly Crantford.

### **Principal's Report-Dr. Elizabeth**

#### **Principal's Report:**

Thank you to the SMPO for the wonderful BBQ dinner on conference night. We really appreciated being able to quickly eat a delicious meal when our schedules permitted.

Special thanks to Mary Ganim at the Mt. Washington Creamery for providing certificates for ice cream to our Read-a-Thon participants.

We are very proud of the 208 student who participated in the SMPO Read-a-Thon. Together they read 138,689 minutes and raised over \$15,000 for the SMPO. Ms. Karen's students read for a combined 16,215 minutes and won s\$100 in Scholastic Bucks and a pizza party. One reader from each grade level will enjoy Lunch and Limo with the Principal on Friday, 3/24. Winners include:

- Berit Plum, preschool (630 minutes, room 1010)
- Nikola Danhires, kindergarten (1610 minutes, room 1011)
- Ashlyn Wuerdeman, first (6155 minutes, room 1002)
- Cecilia Shappie, second (2463 minutes, room 1004)
- Adrian Camarote, third - tie (2063 minutes, room 1009)
- Jack Warner, third - tie (2063 minutes, room 2006)
- Tamyra Bryant, fourth (2880 minutes, room 2016)
- Adianna Luckey, fifth (3207 minutes, room 2014)
- Margo Shappie, sixth (2347 minutes, room 2017)

We are working to get families registered for Schoology as an online platform for communication. There is currently a tech contest underway with a \$5,000 prize for the winning school based upon the number of student, staff, and family login. Annette Delaney and Robyn Appino worked to help families register during conferences. Krystan Krailler is going to begin posting the SMPO updates on Schoology and future emails will encourage parents to register. Sarah met with an IT consultant to develop framework for teacher training and organization of

groups. Staff will continue training in April and everyone will be on board by the start of next school year.

## **Committee Reports**

*Innovation and Rigor:* Discussed strategies to increase use of schoology and possibility of requesting a paraprofessional position to assist with technology. Meets second Wednesday of month at 8:15a.m; Robyn Appino, chair.

*PBIS:* The PBIS Committee continues to work on getting vinyl banners printed for common areas; has analyzed behavioral data for the current school year and shared with staff; discussed facilitating “refresh” of expectations; working to have an end of the year survey to get feedback and input from all stakeholders (students, teachers/staff, parents, community members). Meetings are 4/4/17, 5/2/17 Time: 4-5 p.m.; Chair: Annie Tate

*Positive School Culture:* Continued to discuss possibility of classroom toolkits; planning for International Night. Meets First Tuesday of Month at 8:15 a.m.; Abbie Fox, chair.

## **Business Manager- Melissa Volck**

Budget form was passed around.

Read-a-Thon went really well. Limo ride still has not been deducted from budget. \$15, 600. Increased student participation from last year- total of 143 students. 149,000 minutes read total.

Sands Box sale went well. We have not paid out the sellers yet. We may start to consider thinking about the sale as a community sale rather than a school fundraiser.

Paid out all of the sellerships for SEP

Teachers need to get their direct classroom support requests in by drop dead date of March 31. Use it or lose it.

\$5000 expenditure still needs to be distributed.

## **Fundraising – Sands Gilcrist**

Father Daughter Dance is coming up.

Adult Party needs to be planned. Krista Clark volunteered to host a Pottery Party as an alternate fundraiser. Sarah will coordinate with Krista. Allison Gumbert has also volunteered to host a Cinco de Mayo, Margarita Party. Sadie Bonifas expressed interest in hosting a Bar/party fundraiser.

## **Parent at large – Tara Brock**

Absent

### **Parent – Sadie Bonifas**

Food for conference night went really well and the teachers loved it.

Planning a K-Cup drive for the teachers. Remember you can use BBB 20% off coupon for these.

### **ILT Craig Rosen**

ILT meets the 1<sup>st</sup> & 3<sup>rd</sup> Friday's at 8 am

Outdoor recess and temps were a topic. Classroom interruptions need to be minimized to make sure that academics are not compromised. It would be helpful to have a parent volunteer walk around at the end of school day to hand-deliver messages (around 3 pm) to classrooms to minimize interruptions. Possibly having a form that can be filled out in the office for early dismissal. Any input would be helpful suggestions are welcome.

ILT put together an engagement form- if you have questions. Found on the SMPO site. Was sent out on the email blast, weekly.

Volunteer training, ILT teachers want to make sure the room parent role is streamlined. Next year it needs to be clearer. A google spreadsheet has been made for teachers to fill out with their parents. Also would like to have room parents more present at the SMP O meetings. Need to make sure that the expectation of the room parent is clear to the teacher and parent. We need to make a "job description" from each teacher on the specific needs of each teacher.

There has also been talk of resurrecting the "buddy system" where a seasoned parent is paired with an incoming family to navigate Sands.

Montessori education week is the last week of Feb each year. A few 6-9 teachers, Johnson and Bell. Asked for a SMPO committee to celebrate Montessori education- a week long education event.

Tracy Cummings holds a weekly extra math class. It has been helpful to the students that participated.

Study Hall has been brought up as well.

Bridge Program, a week right before school for kids who have not attended a Montessori school before, can come for a short day to see how it works.

How will we assess the 9-12 structure in the future? What criteria will we use? Within 3 yrs we said we would look again.

### **SEP-**

Nothing to report

### **Communications-Krystan Krailler**

Emails are still being sent out weekly. Please read them.

If you are planning on running for a position on SMPO, nominations are currently being accepted for next school year. Please talk to some new folks about the opportunity. Ballots due April 13!

**Volunteer Coordinator-Paula Houston**

For the Database, we should consider collecting more data at start of the year. Provide parents with more information at the start of the year as to what the events will entail so they can make a more informed decision.

Kathy started the online google form to collect information. This has been helpful

**Athletics Coordinator- Chris Vockell**

Not present

**Technology- Kathy O'Hara**

Website is all up to date

**Teacher Rep- Vanessa Barth**

Teacher's LOVED the BBQ during the conference nights.

Testing is going on, please make sure kids are getting lots of sleep. Schedules may be shifting-routines may be off. Specials may be in the morning instead of the afternoon.

**LSDMC – David Brenner**

Propose monthly or quarterly proposals from ILT

**New Business**

Approve minutes from February 8 For, 0 against, 3 abstain

Sarah G motioned to adjourn, Sadie seconded.

Meeting adjourned – 8:34 pm