

## SMPO Meeting Minutes - May 21, 2019

### Attendance:

**Rudder Members:** Krystan Krailler, Joie Linser, Melissa Volck, Natalie Butcher, Samantha Devries, Andi Curry, Margo Smith-Joseph, Holly Fritz, Carrie Petts, Raj Shah, Kelly Crantford, Rachel Danhires, Chris Vockell, Catlin La Vine, Sarah Fullen, Lisa Bowden, Krista Clark, Tara Brock, and Gayle Beck

**Guests in Attendance:** Sarah Klayer, Allyse Sonnega, Nikki Marksberry, Carson Wassermann, and Elizabeth Johnson

### Welcome and call to order

**Meeting called to order:** 7:05 p.m. by President Krystan Krailler introduced new president Melissa Volck who took over running the meeting.

**Meeting closed:** 8:22 p.m.

### Principal Report: Dr. Elizabeth Johnson

Current enrollment is 712. The third round of the lottery is complete, and we are working to finalize placement for new students.

We would like to thank all of the parents who volunteered to plan and work at Field Day! It was an incredible day and students really enjoyed it.

As we close the 2018-19 school year, we are grateful to all of the parents and families who serve our school in so many capacities. We are truly an amazing school because of your partnership.

We would like to recognize the outstanding job that Krystan Krailler has done

We are happy to report we finished Ohio State Testing. Students did a great job staying focused and doing their best

Safety is always our priority. This month, we had a lockdown drill, search and seizure, and a fire drill.

We recommended a candidate to hire for the ALE (Alternative Learning Environment) position.

Third grade classes visited 9-12 last week to help them prepare for the transition to fourth grade.

Transition Day was Friday, May 17. Students received invitations to visit their new classrooms and were welcomed by their teachers and classmates.

Kelli Wisecup and Traci Cummings received special recognition by CPS for attending a yearlong Blended Learning Course.

We continue to explore options for creating additional spaces to best serve the needs of our students and staff.

**Community Coordinator: Nikki Marksberry**

Trever Christy and Mazie Appino won the iPad for perfect attendance.

Mt Washington Care donated 20 CRC pool passes to give out to students.

Care Portal is through Job and Family it is a service where you can put in one request for needs and it will go to the 6 churches involved in the program and they will respond if they have items needed, rather than having to contact each church to find out if they can fill the needs. Nikki used it for a family in need of furniture and was able to get everything the family needed in three days.

Mt Washington Presbyterian Church - Partnership with Sands to help provide power packs that are sent home with children in need of food to get through the weekend. We need to get 40 people to sign up for the 5K Hunger Walk. The cost is 25 dollars. The church will provide 50 power packs and all the money raised from the hunger walk under Sand's team will be used to purchase more power packs. Currently Nikki is sending 18 to 20 power packs home a weekend.

**Business Manager: Natalie Butcher**

Checking Balance on Hand – 4/30/19 — \$60,959.73

Savings Balance on Hand – 4/16/19 — \$58,077.53

Incoming funds from past month from Parent Party and Jazzercise fundraisers.

Outgoing funds for Party, regular subscriptions, mini- grant purchases, gardening and direct classroom support.

**Communications: Andi Curry**

The open rate of newsletter has decreased in the last month, most likely due to it being the end of the school year. Discussed formation of SMPO Facebook Group and Instagram account to broaden reach in the Sands community. When posting on Facebook use the Sands Montessori Parent Organization group (the school and SMPO are administrators of) not Sands Montessori Spot Light (the school and SMPO are not administrators of).

**Fundraising: Holly Fritz**

Jazzercise class was on April 6th and raised 250 dollars.

Kelly Crantford will continue to be in charge of the boxtop fundraiser.

**Parent-at-Large: Carrie Petts**

Everything is good.

Back to school picnic is August 11<sup>th</sup> from 4 to 6.

**Parent Liaison: Raj Shah**

Nothing to report.

**Volunteer Coordinator: Kelly Crantford**

No needs at this time.

**SEP Coordinator: Rachel Danhires**

There will ukulele lesson by Mr. John. There will not be a fencing class or golf due to no space. Scholarships for 2018-29 school year totaled \$2,966 which was under budget. Would like to track it for another year to determine how much scholarship money is needed. The average scholarship was around 75 dollar which is 50% of the class.

**Athletics: Chris Vockell**

Soccer sign up will be June 29<sup>th</sup> at noon. If there are more parents willing to be coaches, then there can be more teams. Greg has one more year of being in charge of soccer and he has started training John Pasah to take over.

Baseball is going well. If parents are willing to coach, then there could be more teams.

GOTR in the fall being coached by Dena Desrosiers.

**Technology: not present**

Website is updated.

**Teacher Representative: 3-6 Caitlin La Vine**

Thank you for Field Day the children had a great time. Letter stating which 3 to 6 teach a child has been assigned will be sent out the end of June. No kindergarten night this year due to the lottery system.

**Teacher Representative: 6-9 Vanessa Barth**

Thank you for Field Day the children had a great time. Thank you, Natalie Butcher, for everything you have done this school year.

When doing the door contest not having a winner but just recognizing the rooms that participated.

May people were not aware of Parents Night out. Next year they will do a better job sending out information on it. Staff is willing to be auctioned off to have lunch with a student.

**Teacher Representative: 9-12 Lisa Bowden**

Tomorrow is 6<sup>th</sup> grade recognition and reception.

They had a dance yesterday.

Transition day went well.

**LSDMC: Krista Clark, Tara Brock**

Reviewed contract with Beech Acres. They will vote on it, but the district has the final say so not really a vote. They would like Beech Acres to not just do preventive stuff but also crises interventions, develop plans and small social skill groups. They do have a say when there is a vacancy. They did vote for ILT member and Sarah Moorehouse was approved.

## **ILT: Gayle Beck**

They have met but the last two times they met they did not have quorum to vote. They will meet Friday at 8:30 and hope they have quorum.

## **Old Business**

Approved April meeting minutes

## **New Business**

Waiting to hear back from RJ about the revisions to the playground and outdoor classroom.

Voted on Bylaws. Was approved unanimously.

*Amendments to SMPO bylaws | May 2019*

*We would like to update our bylaws in two areas.*

*Amendment A:*

*Old heading*

*SMPO BYLAWS ADDENDUM A Handling of SMPO Funds Received*

*New heading*

*SMPO BYLAWS ADDENDUM A Handling of SMPO Funds*

*Any member of the Rudder who has access to SMPO bank accounts, i.e. credit card, debit card, check signing abilities in their name, must have a local and federal background check and obtain a badge from the Cincinnati Public Schools to indicate this background check has been done within 3 years prior to taking their position in office. This includes but is not limited to the President, Vice President, Business Manager, and Assistant Business Manager. If the rudder member does not have the valid badge for the year in office, the SMPO will reimburse the fees incurred by obtaining this badge through the Cincinnati Public Schools.*

- *2.1. Pursuant to the SMPO Bylaws, Section 8.3.1.7. President shall be authorized to sign checks drawn in the absence of the Business Manager.*
- *2.2 Pursuant to the SMPO Bylaws, Section 8.3.2.4. Vice President shall perform the duties of the President in the absence or inability of that officer to serve.*
- *2.3 Pursuant to the SMPO Bylaws, Section 8.3.4.1. Business Manager shall receive all monies of the SMPO and serve as the primary contact with the bank handling SMPO funds.*
- *2.4 Pursuant to the SMPO Bylaws, Section 8.3.5.4. Assistant Business Manager shall be authorized to sign checks drawn in the absence of the Business Manager.*

*Amendment B:*

*Old*

- *10.4. Two or more members may agree to share an officer position on Rudder except for President, Vice President and Business Manager. If an officer position is shared, that office will still only have one vote on motions at Rudder meetings. The members who share the officer position must notify the President and Executive Secretary at each Rudder meeting who is the designated voting representative at that respective meeting.*

*New*

- *10.4. Two or more members may agree to share an officer position on Rudder except for the Business Manager. If an officer position is shared, that office will still only have one vote on motions at Rudder meetings. The members*

*who share the officer position must notify the President and Executive Secretary at each Rudder meeting who is the designated voting representative at that respective meeting.*

Voted on Vice President. Emily McNicholas and Joie Linser will share the position. Casey Irving removed himself from the running once he found out someone else was running for vice president. Emily and Joie were elected unanimously.

Voted on Executive Secretary. Carson Wassermann is running for the position. Carson was elected unanimously.

**Go Local Event** was on May 18. They spruced up gardens, mulch, paint the two sheds and add shelving to sheds. It was almost a 1,000 dollars' worth of updates and supplies.

Garden committee has put in 4 yards of soil and has 400 dollars' worth of flowers due to Audrey Symon's passion project on bees.

They will have 6 to 7 flower beds families can sign up to water, weed and harvest over the summer.

New Family night will be August 8<sup>th</sup> from 6 to 7 with Principle Lord.

Meeting closed at 8:22 p.m.