

Sands Montessori Parent Organization

# SMPO March Rudder Meeting Minutes

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March 15, 2022 / 7 PM / Zoom Meeting

## SMPO LEADERSHIP ATTENDEES:

Heather Gerker - President

Courtney Ryan - Vice President

Dave Rolfes – Executive Secretary

Becky Economou – Business Manager

Michelle Durban – Business Manager in Training

Allyse Sonnega – Parent at Large

Sarah Lord –Principal

Beth Tracy-Kaliski - 3-6 Teacher Representative

Sarah Fullen – 6-9 Teacher Representative

Kris Spurgeon – Intervention Specialist

Nikki Marksberry – Community Coordinator

Rachel Danhires – SEP Coordinator

Holly Fritz – Fundraising Coordinator

Brittany Able – Communications Coordinator

Amy Hueneman – Volunteer Coordinator

Chris Vockell – Athletics

Kim Fulbright - ILT

# SMPO Rudder Meeting Agenda - March 15

*Our mission is for families, staff, and students to work together to strengthen the Sands Montessori community of lifelong learners.*

**March 15, 7pm via Zoom, registration link:**

<https://us06web.zoom.us/meeting/register/tZAlce6pgTlpHdbBfyPaM3w3fSFHXi0GQJsW>

TIME	CONTENT
7 - 7:10	<p><b>Welcome and call the meeting to order</b></p> <ul style="list-style-type: none"> <li>• Check-in chat: If you could be any animal, what would you be and why?</li> <li>• Mission review - will be reflected on at the beginning of every meeting</li> <li>• Welcome to first-time attendees, we are glad you are here! Please feel free to drop any questions you have in the chat as we work through our agenda.</li> <li>• Approval of <a href="#">minutes from February meeting</a></li> <li>• Happy Birthday to Mr. Smitty - SMPO gifts</li> <li>• Big thank you to Rachel Danhires who worked to get HomeRoom platform up and running and recently shared that so far, it has brought in over \$300 in donations!</li> </ul>
7:10 - 7:45	<p><b>Reports:</b></p> <ul style="list-style-type: none"> <li>• Principal Lord</li> <li>• Community Coordinator (Nikki Marksberry)</li> <li>• Business Manager (Becky Economou)- link to <a href="#">the budget</a> <ul style="list-style-type: none"> <li>○ Current balances           <ul style="list-style-type: none"> <li>▪ Checking: \$28,088.63</li> <li>▪ Savings: \$61,100.51</li> </ul> </li> <li>○ Funds collected:           <ul style="list-style-type: none"> <li>▪ Ramundo's: \$180</li> <li>▪ Amazon Smile: \$225.40</li> <li>▪ Tom &amp; Chee: \$275</li> <li>▪ Dream Dinners: \$210</li> </ul> </li> </ul> </li> <li>• Fundraising updates       <ul style="list-style-type: none"> <li>○ Readathon (March 4 - 18) updates on planning - Beth Delay and Brooke Rice</li> <li>○ Spring Carnival/Event (April 23) updates on planning - Emily McNicholas and Erin Woods           <ul style="list-style-type: none"> <li>▪ Date Change!</li> <li>▪ Need Entertainment Chair and Sponsorship Chair for the planning committee</li> <li>▪ Additional volunteer request coming soon!</li> </ul> </li> </ul> </li> <li>• Volunteer Coordinator (Amy Hueneman)       <ul style="list-style-type: none"> <li>○ <a href="#">Room Parent</a> Updates:           <ul style="list-style-type: none"> <li>▪ Teacher reps - please ask teachers to confirm if they have a Room Parent or not. If they do, I need their <a href="#">contact information in the sheet</a>. If they do not, mark that they do not on the sheet so I can reach out to the communities in</li> </ul> </li> </ul> </li> </ul>

	<p>those classrooms to solicit for a Room Parent volunteer. It would also be helpful if teachers can include this request in their communication to families. We have two BIG events coming up so it would be great to have Room Parents identified for all rooms for our solicitation/communication to support them.</p> <ul style="list-style-type: none"> <li>○ Readathon and Carnival Co-Chairs: It looks like the co-chairs are soliciting for their own volunteers. Please confirm with Amy if you need any support to solicit volunteers.</li> <li>○ Nominating Committee: SMPO Rudder - confirm with Amy Hueneman if you intend to run in your current position or if you are interested in a different role on the SMPO.</li> <li>● Parent At Large &amp; Parent Liaison (Allyse Sonnega &amp; Debbi McCoy)</li> <li>● Athletics (Chris Vockell)</li> <li>● LSDMC (Erin Seidel, Priya Rolfes, Richard Gross, &amp; Sharice Wood)</li> <li>● 6-9 teacher rep (Vanessa Barth &amp; Sarah Fullen) <ul style="list-style-type: none"> <li>○ Thank you so much for the delicious food during conferences.</li> <li>○ What can we do to fill up the last few Room Parent's Roles?</li> <li>○ Now that it is getting warmer, can we have a blurb placed in the newsletter about the No-Idle Zones for car pick up and drop off?</li> </ul> </li> <li>● 9-12 teacher rep (Lisa Bowden)</li> <li>● Fine Arts rep (Robyn Appino)</li> <li>● Intervention Specialist rep (Kris Spurgeon)</li> <li>● Any questions on reports listed below?</li> </ul> <p><a href="#">View reports sent via email below.</a></p>
<p><b>7:45 - 8:15</b></p>	<p><b>Old Business:</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Outdoor Campus</a> updates</li> <li>● <a href="#">Mini-grant applications</a>, review process, and announce applications open</li> <li>● Yard Sign purchase updates</li> <li>● Please send in Regal Eagle stories so we can continue to highlight the amazing students and staff at Sands</li> <li>● Any other "old business" to address?</li> </ul>
<p><b>8:15 - 8:25</b></p>	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>● April meeting will be a busy one! It's our General Parent meeting, please help spread the word so we can get as many folks as possible there. We hope to be in person at Sands (and offer a virtual option). The agenda will include: <ul style="list-style-type: none"> <li>○ Voting for SMPO Rudder positions next school year</li> <li>○ Final approval of the Outdoor Campus upgrades</li> <li>○ Final voting for mini-grant awards</li> <li>○ Spring Carnival Final Planning</li> </ul> </li> </ul>
<p><b>8:25 - 8:30</b></p>	<p><b>Wrap up and questions - a reminder to review reports sent via email below!</b></p>
<p><b>8:30</b></p>	<p><b>Adjourn</b></p>

# SMPO Rudder Meeting Minutes - March 15

Meeting called to order at 705pm

February Minutes approval – motion set by **Courtney Ryan** & seconded by **Nikki Marksberry**. Minutes were approved.

**Heather Gerker** mentioned that Smitty's (the crossing guard) birthday was recently; SMPO bought him a hat & keychain

**Rachel Danhires** has shared that the SEP platform has brought in +\$300 in donations

**Sarah Lord** Update:

Slides presented for update -

[https://docs.google.com/presentation/d/1WpsLbtWugQof19Hwr5PQWMgRqk8hSGBJ-0yr2jKeJso/edit#slide=id.g11d4efa7134\\_0\\_0](https://docs.google.com/presentation/d/1WpsLbtWugQof19Hwr5PQWMgRqk8hSGBJ-0yr2jKeJso/edit#slide=id.g11d4efa7134_0_0)

**Nikki Marksberry** Update:

- Please send kids in need
- Every kid got a book for the read-a-thon
- We've met our community partnership goal
- Mt. Washington School will be hosting Night Fest on May 12 – watch for details
- Nikki is leaving Sands as an employee for Mt. Washington but will still be here for SMPO purposes as a parent

**Becky Economou** Update:

Balances included in notes

**Beth DeLay** with a Readathon Update:

- Lots of good connections to get the Read A Thon up & running. We are sitting at roughly \$34,000 raised through the event!
- Closing down soon with minutes to be submitted
- Prizes are in the process of getting ordered & we expect to net about \$30,000 after all costs

**Emily McNicholas** with a Carnival Update:

- Outside event is the plan
- New date is April 23, 2022
- Food trucks & vendors will be there
- Lots of things reserved for outdoor fun
- Will need volunteers for the day of the event; room parents would be very helpful

- Sarah Fullen suggests using some high school students
- Nikki Marksberry mentions McNicholas students as well
- Sarah Lord mentions space indoor is available as well to a certain extend
- Shirts are really cool and the design will be revealed shortly

**Amy Hueneman** with a Volunteer Update:

- Big thank you to Vanessa Barth for helping through the room volunteer process
- Teacher reps should check for gaps in current structure
- Current list - [https://docs.google.com/spreadsheets/d/1wjZCNdI-WH0x1AZvTaUAqLg\\_aj073dywSudclAEQY98/edit#gid=0](https://docs.google.com/spreadsheets/d/1wjZCNdI-WH0x1AZvTaUAqLg_aj073dywSudclAEQY98/edit#gid=0)
- Nominating Committee – Write up for News Letter to come out
- Existing Rudder members need to let Amy know if you can continue via chat during the meeting or via email afterwards at – amyhueneman@me.com
- Nominations are taken through April 14 and more communication is coming via SMPO newsletters
- Field Day is coming up in May!

**Allyse Sonnega** Update:

- Reiterated that Field Day is fast approaching!
- Back to School Picnic Date – a date and location will soon be finalized for the event in August 2022

**Chris Vockell** with an Athletics Update:

- Spring Soccer has 11 teams & 132 kids involved! Back to pre-COVID levels; things are off to a good start

No LSDMC Rep

**Sarah Fullen** Update for 6-9 Classrooms:

- All items included in the notes
- Looking for reminder in the newsletter that Sands is a no idle zone & should be added to the communication
- Possible consideration to add new signs

**Beth Tracy-Kaliski** Update for 3-6 Classrooms:

- Thankful for buses for field trips

**Kris Spurgeon** Update:

- See notes included in agenda

## Old Business

### Courtney Ryan – Outdoor Campus Update:

- ILT & LSDMC have unanimously approved the \$28,000 spend for the outdoor campus
- Next approval is at general parent meeting in April
- Hyde Park Landscaping is in as a partner for donations
- Will need some helpers towards mid May
- Working towards full student engagement
- Garden beds are getting worked on this weekend and lots of teacher engagement

### Heather Gerker with an Update on Mini Grant Process:

- Updated document is here - <https://docs.google.com/document/d/1gfnnG3oeM9huWWmLYpfjVL9hI7UqyRIZDi4jB59z6cc/edit>
- Ideally application period opens soon and will be due by April 8
- Review by Sarah Lord and then to Heather Gerker; will be reviewed by mini grant committee
- Final conversation & approval by Rudder in April meeting
- Clarifying question from **Brittany Able** – who is eligible & how does it get used? – **Heather Gerker** answered that it's available to all staff at Sands & there are questions to help with the process including how many students are impacted
- Motion by **Courtney Ryan** & second by **Michelle Durban** around the process outlined above & motion was approved. Everyone is looking forward to April meeting to review submissions

### Courtney Ryan – Showing the Goodness of Sands

- Queen City Signs will design signs & parents can order for \$12 each; funding is not available for mass purchase
- Regal Eagle also up & running; please submit nominees
- Looking for ways to highlight the amazing community at Sands
- Talk of virtual tours; Sands has asked but the district has not prioritized.

## New Business

- **Heather Gerker** mentions April meeting will be busy & likely to be in person with a virtual option:
  - Voting for SMPO Rudder
  - Outdoor Campus Approval
  - Voting for mini grants
  - Final planning for carnival

**Sarah Fullen** motions to end the meeting; second by **Nikki Marksberry**. Meeting adjourned at 828pm.